



**CITY OF SAUSALITO
CITY COUNCIL AGENDA
In the COUNCIL CHAMBERS via Zoom at 420 LITHO STREET, SAUSALITO, CA 94965
Tuesday, February 18, 2025
SPECIAL MEETING BEGINS AT 5:00 PM
REGULAR MEETING BEGINS AT 7:00 PM**

Members of the public may participate over Zoom:

If you would like to speak on an agenda item, you can access the meeting remotely by joining from a PC, MAC, IPAD, iPhone, or Android device.

Please click this URL to join.

<https://us02web.zoom.us/j/85275894165?pwd=KJKaETkUjibJUh8OI0OeCg9PIE9jn5.1>

PASSCODE: 123456

Or join by phone:

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Webinar ID: 852 7589 4165

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Your phone number will appear on the screen unless you first dial *67 before dialing the numbers shown above. If you want to comment during the public comment portion of the agenda, you can use the "Raise Hand" function in Zoom under Reactions or Press *9 if you are calling in. If you do not want to speak during the public comment portion of the agenda, you may also submit email correspondence to cityclerk@sausalito.gov. Emails received after 2:00 PM the day of the meeting may not be posted online until the day following the meeting.

IF STARTING TIMES ARE LISTED FOR EACH AGENDA ITEM, THEY SHOULD BE CONSIDERED A GUIDELINE ONLY. THE CITY COUNCIL RESERVES THE RIGHT TO ALTER THE ORDER OF DISCUSSION IN ORDER TO RUN AN EFFECTIVE MEETING. THE CITY VALUES AND INVITES WRITTEN COMMENTS FROM THE PUBLIC ON MATTERS SET FOR CITY COUNCIL CONSIDERATION. IN ORDER TO PROVIDE CITY COUNCIL MEMBERS AMPLE TIME TO REVIEW ALL CORRESPONDENCE, PLEASE SUBMIT CORRESPONDENCE TO STAFF IN ADVANCE OF THE MEETING.

To give everyone an opportunity to be heard and to ensure the presentation of different points of view, the City Council requests that members of the audience who wish to speak, complete a Speakers' Card and when called on: 1) Always address the Chair; 2) State your name; 3) State views succinctly; and 4) Limit presentations to three (3) minutes. However, if there is a large group present to speak on the same issue, the City Council has the discretion to limit speakers to less than three minutes.

I. CALL TO ORDER AND ROLL CALL - 5:00 PM

- A. Mayor Cox Calls the meeting to order and requests that Roll Call be taken*
- B. Conduct Commission and Committee Interviews*

Interviews for the Historic Preservation Commission and Disaster Preparedness Committee
Staff Report

- [Attachment 1 - Historic Preservation Commission Applications](#)
- [Attachment 2 - Disaster Preparedness Committee Applications](#)

II. CLOSED SESSION - 5:30 PM

- A. Mayor Cox announces that items C.1. through C.3. will be discussed in Closed Session*
- B. Public Comment on Closed Session Items*
- C. City Council adjourns to CLOSED SESSION to consider the following:*

1. *CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)*
Agency Designated Representative: Charles Sakai, Sloan Sakai
Employee organization: Sausalito Police Association
2. *CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION*
Significant Exposure to Litigation (Government Code Section 54956.9(d)(2): One case
3. *CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION*
Initiation of Litigation pursuant to California Government Code Section 54956.9(d)(4)
One Potential Case

III. RECONVENE TO OPEN SESSION - 7:00 PM

- A. Roll Call and Approval of Remote Participation by Council (7:00 PM)*
- B. Pledge of Allegiance*
- C. Closed Session Announcements (if any)*
- D. Public Comment on Closed Session Items*
- E. Approval of Agenda*

1. SPECIAL PRESENTATIONS/MAYOR'S ANNOUNCEMENTS - 7:02 PM

1.A Special Presentation from Supervisor Stephanie Moulton Peters

1.B Special Presentation from Southern Marin Fire District

- [Staff Report](#)
- [Attachment 1 - Presentation](#)

2. COMMUNICATIONS - 7:35 PM

PUBLIC COMMUNICATIONS: This is the time for the City Council to hear from citizens regarding matters within the jurisdiction of the City Council that are not on the agenda. Except in very limited situations, state law precludes the Council from taking action on or engaging in discussions concerning items that are not on the agenda. However, the Council may briefly respond to statements made or questions posed by a member of the public, ask clarifying questions, make a brief announcement, or make a brief report on his or her own activities. The Council may also refer matters not on the agenda to City staff or direct that the subject be agendaized for a future meeting. Please make sure you have completed a Speakers Card and turn it in to the City Clerk.

3. CONSENT CALENDAR - 7:50 PM

REMOVAL OF ITEMS FROM THE CONSENT CALENDAR: Matters listed under the Consent Calendar are considered routine and non-controversial, require no discussion, are expected to have unanimous Council support, and may be enacted by the Council in one motion in the form listed below. There will be no separate discussion of Consent Calendar items. However, before the Council votes on a motion to adopt the Consent Calendar items, Councilmembers may request that specific items be removed from the Consent Calendar for separate action. Members of the public and City staff may request Councilmembers to do so. Items removed from the Consent Calendar will be discussed later on the agenda, when public comment will be

heard on any item that was removed from the Consent Calendar. Consent Calendar items are required to have their funding be within existing appropriations of the approved City Council budget.

- *City Council questions to Staff*
- *PUBLIC COMMENT/REQUESTS TO REMOVE ITEM(S) - limited to 3 minutes / person*
- *Motion to remove item(s) or to approve the following actions:*

3.A Adopt the Meeting Minutes from February 4, 2025

3.B 2025 Women in Construction Week Proclamation

[Attachment 1 - Proclamation](#)

3.C Adopt a Resolution Adopting Sausalito's Title VI Program and Language Assistance Plan

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - City of Sausalito Title VI Program and Language Assistance Plan Update](#)

3.D Adopt a Resolution Approving an Encroachment Agreement for exterior improvements in the public right of way at 207 Woodward Avenue (APN 064-132-07)

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Vicinity Map](#)

[Attachment 3 - Project Plans, received October 3, 2023](#)

[Attachment 4 - Planning Commission Resolution No. 2023-22 207 Woodward Ave](#)

3.E Adopt a Resolution Approving Landscaping Improvements in the Public Right-of-Way at 388-390 Sausalito Boulevard (APN: 065-252-22)

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Vicinity Map](#)

[Attachment 3 - Project Plans, received January 8, 2025](#)

[Attachment 4 - Notice of Decision, dated January 27, 2025](#)

3.F Adopt a Resolution Authorizing the City Manager to Execute the Professional Services Agreement with Miller Pacific Engineer Group to develop the Geologic Hazard Monitoring Plan in an amount not to exceed \$220,000 from Measure L Funds

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - PSA plus Proposal](#)

3.G Adopt a Resolution of the City of Sausalito authorizing the City Manager to execute the Professionals Services Agreement with CSWST2 for the development of the Storm Drain Assessment Study in an amount not to exceed \$188,764 from the General Fund

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - PSA plus Proposal](#)

[Attachment 3 - 2002 GeoData Analytical LLC Map](#)

3.H Adopt a Resolution Authorizing the City Manager to Execute a Management and Disbursement Agreement between the City of Sausalito and the Downtown Sausalito Business Improvement District Association to Coordinate Activities Necessary for the Successful Operation, Administration and Implementation of the Downtown Sausalito Property Business Improvement District's Management District Plan, Including the Scheduled Disbursement of Assessment Funds and Reporting Requirements

[Staff Report](#)

[Attachment 1 - Resolution of Formation](#)

[Attachment 2 - Draft Management and Disbursement Agreement](#)

[Attachment 3 - Management District Plan](#)

[Attachment 4 - Draft Resolution](#)

3.I Adopt a Resolution Authorizing the City Manager to Execute a Professional Services Agreement with Kimber Companies for Property Management Services for an amount not to exceed \$102,000 paid by MLK, Tidelands, Old City Hall, and Bank of America Funds

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Professional Services Agreement with Kimber Companies for Property Management Services](#)

4. PUBLIC HEARING ITEMS - 8:00 PM

4.A Appeal of Planning Commission Resolution No. 2024-24 approving a joint hotel and restaurant use at 715 Bridgeway (APN: 065-071-25)

(Matthew Mandich, Senior Planner)

- *Staff Report - 15 minutes*
- *City Council questions - 5 minutes*
- *Open the Public Hearing*
- *Confirmation of Notice Required by Law*
- *Public Comments - limited to 3 minutes/person*
- *Close the Public Hearing*
- *Motion/City Council discussion - 15 minutes*

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Planning Commission Resolution No. 2024-24, approved December 11, 2024](#)

[Attachment 3 - Certificate of Appropriateness application, received July 23, 2024](#)

[Attachment 4 - Historic Design Evaluation, prepared by Historic Architect Jerri Holan, dated September 16, 2024](#)

[Attachment 5 - Amendment to Historic Design Evaluation, prepared by Historic Architect Jerri Holan, dated October 9, 2024](#)

[Attachment 6 - Historic Preservation Resolution No. 2024-03, adopted October 17, 2024](#)

[Attachment 7 - Project Plans, titled The Pocket Sausalito, received November 22, 2024](#)

[Attachment 8 - Planning Commission Staff Report for 715 Bridgeway, dated December 11, 2024](#)

[Attachment 9 - Notice of Appeal and Accompanying Letter Stating Grounds for Appeal, received December 20, 2024](#)

[Attachment 10 - Presentation](#)

5. BUSINESS ITEMS - 8:50 PM

5.A Adopt a Resolution to Amend the Mid-Year FY 2024-25 Operating and Capital Budget as Directed by the City Council

(Chad Hess, Finance Director)

- *Staff Report - 15 minutes*
- *City Council questions - 5 minutes*
- *Public Comments - limited to 3 minutes/person*
- *Motion/City Council discussion - 15 minutes*

[Staff Report](#)

[Attachment 1 - Summary of Revenues, Expenses and Change in Fund Balance](#)

[Attachment 2 - Account Level detail of amended budget vs 1-31-25 Actuals](#)

[Attachment 3 - Resolution](#)

[Attachment 4 - Presentation](#)

5.B Introduction by Title and Waiver of First Reading of Ordinance No. 02-2025, An Ordinance of the City Council of the City of Sausalito Amending Section 15.04.060 To Prescribe Speed Limits Within the City of Sausalito

(Sergio Rudin, City Attorney)

- *Staff Report - 15 minutes*
- *City Council questions - 5 minutes*
- *Public Comments - limited to 3 minutes/person*
- *Motion/City Council discussion - 15 minutes*

[Staff Report](#)

[Attachment 1 - Ordinance](#)

[Attachment 2 - Presentation](#)

[Attachment 3 - Sausalito Traffic Surveys Combined](#)

5.C Introduction by Title Only and Waiver of First Reading of Ordinance No. 03-2025, An Ordinance of the City Council of the City of Sausalito Amending Chapter 10.44.240 "Formula Retail", Table 10.24-1 "Land Uses in Commercial Districts", and Chapter 10.24.040 "Special Requirements" of Title 10 of the Sausalito Municipal Code

(Matthew Mandich, Senior Planner)

- *Staff Report - 15 minutes*
- *City Council questions - 5 minutes*
- *Public Comments - limited to 3 minutes/person*
- *Motion/City Council discussion - 15 minutes*

[Staff Report](#)

[Attachment 1 - Draft Ordinance No. 03-2025](#)

[Attachment 2 - Planning Commission Resolution No. 2025-01](#)

[Attachment 3 - Presentation](#)

6. CITY MANAGER REPORTS, COUNCILMEMBER REPORTS, CITY COUNCIL APPOINTMENTS, OTHER COUNCIL BUSINESS - 10:50 PM

6A. City Manager Information for Council

- *Report - 5 minutes*
- *City Council questions - 5 minutes*
- *Public Comment - limited to 3 minutes/person*

[City Manager Report - Executive Action Impacts on Federal Funding & State Legislative Activities](#)

6B. Councilmember Committee Reports

- *Report - 5 minutes*
- *City Council questions - 5 minutes*
- *Public Comment - limited to 3 minutes/person*

6C. Appointments

Make appointments to the Historic Preservation Commission and Disaster Preparedness Committee

- *City Council discussion - 15 minutes*
- *Public Comment - limited to 3 minutes/person*

6D. Future Agenda Items

- [Future Agenda Items](#)
- *City Council questions - 5 minutes*
- *Public Comment - limited to 3 minutes/person*

6E. Other reports of significance

7. ADJOURNMENT

The next regularly scheduled City Council meeting will be held March 4, 2025, with the open session due to commence at approximately 7:00 PM.

LEAD DEPARTMENT

*Administration Department
City Hall, Main floor
420 Litho Street
Sausalito, CA 94965
(415) 289-4199
admin@sausalito.gov*

CITY COUNCIL

*Joan Cox, Mayor
Steven Woodside, Vice Mayor
Melissa Blaustein, Councilmember
Jill James Hoffman, Councilmember
Ian Sobieski, Councilmember*

STAFF

*Chris Zapata, City Manager
Sergio Rudin, City Attorney
Walfred Solorzano, City Clerk
Brandon Phipps, Community & Economic Development Director
Kevin McGowan, Public Works Director/City Engineer
Tabitha Abbot, Director of Communications
Chad Hess, Finance Director*

Kathy Nikitas, Human Resources Manager
Stacie Gregory, Chief of Police
Chris Tubbs, Fire Chief
Catie Thow Garcia, Resiliency & Sustainability Manager
Bryan Vitale, Community Services Manager

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Pursuant to California requirements under the Levine Act, applicants, parties, and their agents who have made campaign contributions totaling more than \$250 (aggregated) to a City Council Member over the past 12 months, must publicly disclose that fact for the official record of that agenda item. Disclosures must include the amount of the campaign contribution aggregated, and the name(s) of the campaign contributor(s) and City Council member(s). The disclosure may be made either in writing to the Clerk prior to the agenda item consideration, or by verbal disclosure at the time of the agenda item consideration.

The foregoing statements do not constitute legal advice, nor recitation of all legal requirements and obligations of parties/applicants and their agents. Parties and agents are urged to consult with their own legal counsel regarding the requirements of the law.

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This Notice is posted in accordance with Government Code §54954.2(a) or §54956. Members of the public can view electronic agendas and staff reports by accessing the city website. Under penalty of perjury, this Agenda was posted to the public within 72 hours prior to the meeting.

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Posted Agendas : Agendas are posted 72 hours (regular meetings) and 24 hours (special meetings) prior to the City Council meeting at the entrance to the City Hall.

Agendas on the web: www.sausalito.gov/city-government/city-calendar and click on the calendar link for that meeting.

Lead Department Office: Agendas are available at the Department Office's (see Lead Department information above), City Hall at 420 Litho Street, Sausalito.

City Council Meetings: Agendas are also available for the public at every City Council meeting.

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Lead Department Office: A copy of the complete agenda packet is available for review at least 72 hours (regular meetings) and 24 hours (special meetings) in advance of the City Council meeting at the Lead Department Office's (see Lead Department information above). Materials related to an item on this agenda which are submitted to the City Council after distribution of the packet are available for review in the Lead Department Office during normal business hours. Such documents are also available on the City's website, subject to Staff's ability to post the documents before the meeting.

Staff Reports on the Web: www.sausalito.gov/city-government/city-calendar and click on the calendar link for that meeting.

At City Council Meetings: A complete agenda packet is available for review at each City Council meeting.

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